

# SHAHE KESHISHIAN

## CURRICULUM VITAE

### PERSONAL INFORMATION

- Date & Place of Birth: 19 July 1975, Bikfaya
- Nationality: Lebanese
- Military Service: Exempted
- Marital Status: Single
- Address: Hankash Street, Al-Arz Building, Bouchrieh, Lebanon
- Home Phone: 01/896312
- Mobile: 03/838558
- E-mail: [skeshishian@omsar.gov.lb](mailto:skeshishian@omsar.gov.lb)

### PROFESSIONAL EXPERIENCE

- September 2004 – Present  
**Information Technology Help Desk and Support Technician** at the Office of the Minister of State for Administrative Reform (OMSAR), Beirut  
Duties: Installation, re-installation and configuration of new & existing hardware, networks and peripherals as well as software packages. Troubleshooting & diagnosing hardware-related or software-related problems & providing fast solutions.
- February 1996 – November 2003  
**Store Manager and Accountant** at Sugar Feet, Zalka
- January 1995 – December 2000  
**Accountant and Foreman** at “Select” Shoe factory, Dora
- October 1997 – December 1997  
**Accounting Trainee** at Baboian Accounting, Beirut

### EDUCATION & DEGREES RECEIVED

- 2004 **Cisco Systems, Interconnecting Cisco Network Devices**, New Horizons, Beirut
- 2004 **Cisco Systems, Introduction To Cisco Networking Technologies**, Beirut
- 2004 **Microsoft Certified Systems Engineer (MCSE)**, Certificate completed
- 2003 **Microsoft Certified Professional (MCP)**, Certificate completed
- 1993-1996 **Technical Institutes**, Armenian College of Technology – Accounting and Advanced computer Courses, (A.G.B.U.) Beirut
- 1993 **One month intensive German course**, Goethe Institute, Beirut
- 1990-1992 **Collège Hauttefeuille**, School education, Paris
- 1989-1990 **Arshag Dikranian High School**, Los Angeles

### COMPUTER SKILLS

- Network Administration: Windows Server Platforms
- Operating Systems: Windows Server and Workstation (all versions), MS-DOS
- Productivity Tools: MS Office, Adobe Acrobat, HP Openview Service Desk
- Languages: Microsoft Access

### LANGUAGES

- Armenian, English, Arabic & French: written & spoken
- **References are available upon request**